

Old North State Council

Golf Cart Policy



Effective Date:	Rev. 7-6-15, Rev. 4-2021
Initiating Authority:	Council Risk Management Committee
Other Authorities:	Council NCAP Committee, Council Properties Committee
Purpose:	<p>The health and safety of all staff and participants at our council Scout camps and at other council events is the most important consideration when developing policy guidelines. For the sake of safety, motor vehicles in council camps and at council events are limited to those that are necessary to meet camp and activity needs and to provide transportation in camp when there is a true need.</p> <p>To ensure safety, these vehicles must be well maintained, be inspected by an individual authorized by the council to ensure they meet policy guidelines and be authorized for use within the boundaries of council property or at council events.</p> <p>The council understands that there are times when these vehicles may mean the difference in whether or not an individual is able to participate. Reasonable accommodations will be made for those participants with a medical necessity.</p>
Policy Statement:	<p>Prior approval is required before golf carts not belonging to the council are brought onto council property or to council events for use by non-staff. Individuals must provide proof of medical necessity through a Handicapped sticker in their name provided through the NC Department of Transportation or a note (on letterhead or prescription blank) from their health care provider deeming it a medical necessity.</p> <p>Proof of liability insurance is required for all personal golf carts vehicles.</p> <p>Event staff may be authorized to use various types of golf carts and utility vehicles in the course their employment at camp, and must follow these procedural policies regardless of the vehicle used during the course of their employment.</p> <p>All persons using a golf cart, ATV, or UTV on camp property will be provided training for their use and provided a Golf Cart Training and Use Authorization Certificate. The certificate will be carried on the person while operating a golf cart or utility vehicle on camp property. The certificate will be valid until the expiration noted on the certificate.</p> <p>This policy meets or exceeds current National Camp Accreditation Standards.</p>
Definitions:	<p>ARV: Armored Recovery Vehicle ASI: All-Terrain Vehicle Safety Institute ATV: All-Terrain Vehicle</p>

	<p>Council, district, or camp owned golf cart refers to any golf cart, or utility vehicle, owned by, rented by, or on loan to the council, a district, or council camp.</p> <p>Event staff refers to any person registered with the Boy Scouts of America who is hired or recruited as a volunteer to provide services at a council, a district, or council camp or event.</p> <p>Participant refers to any person on camp property for a council, district, or unit event not recruited to be a part of paid or volunteer staff that is participating in a that council, district, or unit event.</p> <p>Personal golf cart refers to any golf cart brought to camp by any adult for personal use for themselves or other camper with a medical necessity.</p> <p>ROHV: Recreational Off-Highway Vehicle</p> <p>ROHVA: Recreational Off-Highway Vehicle Association</p> <p>UTV: Utility Terrain Vehicle</p>
<p>Scope:</p>	<p>Applies to council event owned or rented golf carts, or utility vehicles; and participants who have a medical necessity requiring a personal golf cart to allow participation at a council camp or event.</p>
<p>Procedure:</p>	<p>The following policy guidelines govern the use of golf carts and utility vehicles within the boundaries of Old North State Council property and at Old North State Council events.</p> <p>Golf carts and utility vehicles must, in accordance with council policy and NCAP Standards:</p> <ol style="list-style-type: none"> 1. Be well maintained and pass inspection by a camp ranger. 2. Be gas powered. Gas for personal golf carts is the responsibility of the individual bringing the golf cart to camp or other event. No three wheeled vehicles, including old golf carts, are allowed. 3. Vehicle safety belts, if available, must be used by all riders. 4. Have a horn (even if a bicycle or other type horn is added as an accessory). 5. Have headlights. Otherwise the golf cart or utility vehicle will be authorized for use only during daylight hours. 6. Have a first aid kit and fire extinguisher on board. These are not provided by the camp for personal golf carts. 7. The vehicle may only be used to transport the person for which it is authorized; and an adult driver if the person in need is under age 18. <p>ATVs are used for camp program only. Anyone driving an ATV will have completed the required All-Terrain Vehicle Safety Institute (ASI) safety training prior to the use of the ATV. A certificate of training for each rider is kept on file with the camp director. Proper personal protection equipment is used at all times during ATV operation. No passengers allowed.</p> <p>UTVs are used by camp staff only. Anyone driving a UTV will have completed the required ROHVA training prior to the use of the UTV, including the hands-on Basic Driver Course component certified by the ROHVA.</p> <p>Authorized drivers for personal golf carts:</p> <ol style="list-style-type: none"> 1. Are at least 18 years of age and have a valid driver's license. 2. Must provide proof of training for use of a golf cart and receive an Old North State Council Golf Cart Training and Use Authorization certificate. 3. Must observe council camp and council event speed limits (10mph). 4. Are responsible for the safe operation and condition of the vehicle. Those driving in an unsafe manner are subject to having their driving privileges revoked.

5. Are responsible for the maintenance and fuel needs of the vehicle.
6. Must drive in a courteous manner and yield right-of-way to pedestrians.
7. Must use hand signals to indicate your intent to turn.
8. Must operate the vehicle only on designated roads/paths.
9. Must never leave keys in the vehicle when unattended.
10. Park only in designated parking areas—no golf carts in program areas.
11. Must have any fuel for use in their golf cart in an approved container and delivered for storage in a designated and locked council camp storage area. There will be designated times when fuel may be accessed. Fuel will not be provided by the camp.
12. Must report accidents to the camp director, program director, or camp ranger **immediately.**
13. May not transport youth passengers unless medically necessary and/or preapproved by camp staff.
14. May not transport more passengers than the number of seats on the golf cart.
15. Delivery and return of rental carts are the responsibility of the driver.

Authorized use of **council/district/camp golf carts and utility vehicles:**

1. Drivers are at least 18 years of age and have a valid driver's license.
2. Must provide proof of training for the golf cart or other vehicle being used and have a Council Golf Cart Training and Use Authorization certificate.
3. Must observe council camp and council event speed limits (10mph).
4. Are responsible for the safe operation and condition of the vehicle.
5. Are responsible to ensure the maintenance and fuel needs of the vehicle.
6. Ensure a fire extinguisher and first aid kit are on the vehicle when in use.
7. Must drive in a courteous manner and yield right-of-way to pedestrians.
8. Must report accidents to the camp director, program director, or camp ranger **immediately.**
9. May transport other staff; may transport adult participants based on need and at their own discretion. May not transport more passengers than the number of seats on the golf cart.

A camp “Authorized Vehicle” sticker will be issued to be placed on the golf cart or utility vehicle after inspection. The sticker must remain on the golf cart or vehicle while in camp or at the council event. The inspection and sticker are valid only until the end of the activity or event. Golf carts and utility vehicles restricted to daylight use will have this noted on the sticker.

The authorized driver of the personal golf cart will be given a safety briefing for use of the golf cart and will sign an agreement to use the golf cart in accordance with council policy. Authorization to use the golf cart at a council camp or at a council event may be revoked by council professional staff for unsafe use of the golf cart or violation of any part of this policy.

It is recommended that day visitors participating in non-Scouting events meet council guidelines for use of golf carts on council property; however, use of non-council golf carts shall be at the discretion of a council authorized professional staff member.

Related Documents:

Old North State Council Agreement for Use of a Golf Cart at Council Camps and Council Events, Golf Cart Authorization Sticker, Golf Cart Training and Use Authorization Certificate.

	Signature	Date
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		
Reviewed/Revised:		



Old North State Council Agreement for Use of a Golf Cart at Council Camps and Council Events

Date _____ Unit _____ Campsite _____

Name of Responsible Party _____

Address _____

City, State _____ Zip Code _____

Home Phone _____ Cell Phone _____

Insurance Company _____ Policy Number _____

Golf carts must, in accordance with council policy and NCAP Standards:

1. Be well maintained and pass inspection by a camp ranger.
2. Be gas powered. Gas for personal golf carts is the responsibility of the individual bringing the golf cart to camp or other event. No three wheeled vehicles, including old golf carts, are allowed.
3. Vehicle seat belts, if available, must be used by all riders.
4. Have a horn (even if a bicycle or other type horn is added as an accessory).
5. Have headlights. Otherwise the utility vehicle will be authorized for use only during daylight hours.
6. Have a first aid kit and fire extinguisher on board. These are not provided by the camp for personal golf carts.
7. The vehicle may only be used to transport the person for which it is authorized; and an adult driver if the person in need is under age 18.

Authorized drivers for **personal golf carts**:

1. Are at least 18 years of age and have a valid driver's license.
2. Must provide proof of training for use of a golf cart and receive an Old North State Council Golf Cart Training and Use Authorization certificate.
3. Must observe council camp and council event speed limits (10mph).
4. Are responsible for the safe operation and condition of the vehicle. Those driving in an unsafe manner are subject to having their driving privileges revoked.
5. Are responsible for the maintenance and fuel needs of the vehicle.
6. Must drive in a courteous manner and yield right-of-way to pedestrians.
7. Must use hand signals to indicate your intent to turn.
8. Must operate the vehicle only on designated roads/paths.
9. Must never leave keys in the vehicle when unattended.
10. Park only in designated parking areas—no golf carts in program areas.
11. Must have any fuel for use in their golf cart in an approved container and delivered for storage in a designated and locked council camp storage area. There will be designated times when fuel may be accessed. Fuel will not be provided by the camp.
12. Must report accidents to the camp director, program director, or camp ranger **immediately**.
13. May not transport youth passengers unless medically necessary and/or preapproved by camp staff.
14. May not transport more passengers than the number of seats on the golf cart.
15. Delivery and return of rental carts are the responsibility of the driver.

I verify that I have viewed the online 2016 PGA Tour Golf Cart Safety Video. I understand and agree to follow the policy guidelines set forth above for use of the golf cart I have brought for use while on council property and/or while participating in a council event. I understand that any property damage or personal injury sustained while this golf cart is in operation is my sole responsibility. I understand that violation of any of the above policy guidelines may result in revocation of my permit and I may be required to immediately remove the golf cart from council property or from the council event. I understand that damages caused by the use of the personal golf cart I have brought to camp property or private property will be my express responsibility.

Signature _____

Date _____

Camp Authorization _____

Date _____